



Community Charity Matching Funds Program Instructions

PLEASE READ CAREFULLY AS EXPLANATION ALL OF THE RULES AND GUIDELINES THAT MUST BE FOLLOWED FOR YOUR APPLICATION TO RECEIVE CONSIDERATION ARE BELOW.

Note: The Community Charity Matching Funds Program is separate from the Scholarship Matching Funds Program as well as the Sweetheart Financial Assistance Program. Further information on these programs is available on the Foundation’s website: mmcfonline.org or call 800-994-7400.

The Community Charity Matching Grants program was established by the Michigan Masonic Charitable Foundation (MMCF) to encourage lodge activity, affording Michigan Masons the ability to provide support and connect with the communities in which they live. The MMCF supports Masonic Lodges throughout Michigan by matching community grant monies, effectively doubling the impact of the Masonic gift to the community.

A lodge may apply for Community Charity matching funds up to \$1,500 for one or more local, charitable programs or events during the fiscal year April 1 through March 31. Completed applications can be submitted anytime as they are processed weekly. If a lodge wishes to spread its contributions between various charities throughout the year, it can be done through multiple submissions or through one submission if all details are indicated by the lodge.

For example:

| | April | August | January | Fiscal Year Total |
|---------|-------------------------|-------------------------|---|-------------------|
| Lodge A | \$500 – Bikes for Books | \$500 – Local food bank | \$500 – Local ramp building project | \$1,500 |
| Lodge B | x | x | \$500 – Bikes for Books \$500 – Local food bank \$500 – local ramp building project | \$1,500 |

What charities does the Foundation provide funds for?

The Foundation supports local, charitable programs, including, but not limited to, the following examples:

- Food and clothing for the needy
- Local Salvation Army efforts
- Special efforts to aid youth and the aged
- Equipment for school programs
- Local parks and facilities
- Community fire and police programs

What charities are NOT eligible under the Community Charities program?

- Masons and their families
- Masonic groups
- For-profit companies
- National charity programs (e.g. American Red Cross)
- Church or synagogue programs that favor any specific religion or creed
- Individual causes without an established fund

HOW TO APPLY

Fill out the application thoroughly and provide necessary supporting documents. Applications can be submitted either electronically or by mail:

1. Electronic submissions can be emailed by sending the completed forms to matchingfunds@mmcfonline.org.
Note: With electronic submissions, requested signatures must be handwritten before submission.
2. Mailed submissions can be sent to the Michigan Masonic Charitable Foundation office at 1200 Wright Ave Alma, MI 48801.

Additional assistance or inquiries of programs eligible towards the Community Charity Matching Funds Program can be directed to the Michigan Masonic Charitable Foundation by emailing matchingfunds@mmcfonline.org or by calling the Foundation office at 800-994-7400.



APPLICATION FOR COMMUNITY CHARITY MATCHING FUNDS

Please Print

Lodge Name and Number

Secretary Name

Secretary Mailing Address

City and Zip

Telephone Number

Cell Phone Number

Title of Community Charity Program(s)

Briefly describe the Community Charity Program activity or activities for which your Lodge wishes to receive Foundation matching funds, including the amount for each program, what organization and/or individual will receive the contribution and who will benefit directly from the support. If you wish to provide additional documents or material, please attach.

What, if any, community recognition or other form of public awareness will the Lodge receive as a result of its contribution? (Upon receipt of this application a Foundation representative will contact you to assist you with media)

Lodge Intentions

Intended Lodge Contribution \$ _____

Requested Foundation Contribution \$ _____

Total Contribution to Charity \$ _____

Comments:

We, the undersigned, confirm that this application for Community Charity is complete and accurate and reflects the intentions of the Lodge. Our Lodge voted to approve this application at its Regular Communication on the date of _____. If this application is approved, we agree to use the funds provided as specified in this application.

Respectfully Submitted,

Worshipful Master

Date

Secretary

Date

On application remember to:

Affix Lodge Seal Here

- Fill out application completely
- Obtain necessary signatures
- Affix Lodge seal